AGENDA

# Michigan Volunteer Registry Training

# Basic Administrative Functions

## July 24, 2023

## 10:00 am – 12:00 pm

Meeting called by Susan Puls

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| Attendees: | MVR Administrators |
| Please bring: | We ask that all Administrators log into the [Michigan Volunteer Registry](http://www.mivolunteerregistry.org/) prior to the commencement of the training. |

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| 10:00 am - 10:10 am | Introduction and Registry Updates |
| 10:10 am – 10:25 am | Organizations |
| 10:25 am – 10:45 am | Volunteer Search and Groups |
| 10:45 am – 11:05 am | **Messages Overview** |
| 11:05 am – 11:20 am | Document Library |
| 11:20 am – 11:35 am | Reporting |
| 11:35 am – 12 noon | Questions/ConcernsAdministrators Input |

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODBlYTI4MDYtZWY4My00OGQ4LTgxYTMtYjE5MzRmYjYzMTg4%40thread.v2/0?context=%7b%22Tid%22%3a%22d5fb7087-3777-42ad-966a-892ef47225d1%22%2c%22Oid%22%3a%22f28300f8-de06-4d97-912e-b4cb501a5b66%22%7d" \t "_blank)