## How to obtain Continuing Medical Education Credits for the 2019 Great Lakes Homeland Security Conference – May 8

## Activity Code: 13836

Questions: Any problems or concerns with log-in can be emailed to ce@med.wmich.edu

WMed CE Portal: <a href="http://www.wmed.cloud-cme.com/aph.aspx">wmed.cloud-cme.com/aph.aspx</a>

This year we are using Western Michigan University (WMU) as our continuing medical education credit provider. Please ensure you follow the entire process to receive credit for sessions attended. Failing to follow all steps will result in a forfeit of credit.

- 1. Text your email address that was used for registration to **(269) 743- 4779**. This checks you in to the conference. You only need to do this once, not at every attended session. There will be signin sheets at every session.
  - a. If you receive an error that the user does not exist, please use the attached document to create an account (Create an Account).
  - b. IMPORTANT There is a small window before and after the session in which you can check-in (60 minutes before until 4 hours after).
  - c. Failing to check in with WMU will forfeit credit for the conference sessions attended.
- 2. Checking in does not complete the process. You will still need to log-in to complete your evaluation online (within the 30-day window). The new portal website is accessible via the following link: <u>wmed.cloud-cme.com/aph.aspx</u> Use the appropriate sign-in option (WMed login or email and password).



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	SIGN IN WITH YOUR WMED ID	SIGN IN WITH YOUR EMAIL AND PASS	WORD		

## 3. Click on "MyCE"



4. Click on "Evaluations & Certificates"

